

NGO REGISTRATION DETAILS

Registration forms can be obtained from the Ministry of Community Development, Mother and Child Health, Headquarters, at the **department of Registrar for NGOs** and the District Community Health Office in all the Provincial capitals, where a manual receipt will be issued upon production of a computerized bank receipt and deposit slip showing payment of a **non-refundable** Application fee for Registration as follows:-

1. **Local NGOs** - **K840.00**
2. **International NGOs** - **K1,680.00**

The above amounts should be paid to any of the following three (3) Bank Accounts including the information provided below;

Please ensure that you request for a GRZ Revenue Transit Account Deposit Slip from bank Clerks for use when depositing registration fees and accordingly enter the allocation codes indicated below.

Bank Name	Account Name	Account Number	Allocation Code				
			Ministry	Contro l	Warrant Holder	Chart	Station Code
Finance	GRZ Revenue Transit A/C	0014879270100	045	10	902	129099	001057
INDO Zambia		0010012440014					
Zanaco		0030220000002901					

Payments can be made using the following methods:

1. Direct Cash Deposit
2. Bank Certified Cheque.
3. Electronic Funds Transfer

Please Note that the NGO Act does not apply to Churches, Clubs, Political Parties, Professional Groups or Organisations, Trade Unions and Religious Organisations.

For further information and clarification, contact Office of the Registrar for NGOs on: +260 211 220 974 and the Provincial Community Development and Social Welfare Offices.